




# *greentravel2work*

**Prepared by:**

**Daniel Nugent**

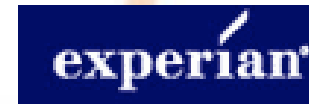
**Business Development Director**

- Specialist B2B motivation, employee benefits, incentive & motivation agency
- Established 1962
- Part of Motivcom Group PLC
- Market leader and award winner in providing voluntary employee benefit programmes
  - Childcare Vouchers
  - Cycle 2 Work
  - Lifestyle affinity benefits
  - Employee Assistance programmes
  - *greentravel2work* 



**p&mm**  
employee benefits

some of our clients



- P&MM work with all numerous bus operators across the UK
- P&MM's relations with local operators and GMPTA allow us to provide excellent coverage for the Greater Manchester region [ticket options](#)
- We provide our clients with a fully managed, end to end solution, assisting our clients with;
  - Programme development
  - Launch & promotion
  - **Employee application**
  - **Employer administration**
  - Tax approval process
  - Ongoing account management

- Part of the P&MM service
- Web & telephone access
- Managing the participant application process
- Easing employer administration
- Helps gate keep minimum wage & scheme eligibility
- Manages all data collation
- Producing all scheme documentation

“ SAVE UP TO 41% ON BUS TRAVEL COSTS - BENEFIT FROM TAX FREE SAVINGS  
AND HELP SAVE THE ENVIRONMENT! ”



- HOME
- EMPLOYEE INFORMATION
- EMPLOYER INFORMATION
- HOW THE SCHEME WORKS
- DID YOU KNOW... ?
- USEFUL CONTACTS
- SAVINGS CALCULATOR
- FREQUENTLY ASKED QUESTIONS

## Welcome to Green Travel

greentravel2work® is a new salary sacrifice initiative in support of the Government's Green Travel Plan.

The aim is to encourage commuters to use a local bus service to travel to and from the workplace as opposed a less sustainable form of transport such as a private car.

Through the greentravel2work® scheme, employees can select an annual

REGISTER NOW

TESTIMONIALS

BENEFITS TO YOU

« WELCOME TO SALARY-PLUS »

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## Welcome to the Salary Plus portal.

When registering for a scheme it is advisable to have a copy of your pay slip handy, as you will be asked for your National Insurance number, tax code, payroll number and monthly gross salary.



**New user? Please click the button below to proceed...**

APPLY NOW

If you have previously visited Salary Plus, please enter your details and click on the button below.

**Started or completed a registration already?  
Please log in below...**

First Name

Last Name

NI Number

UPDATE PERSONAL DETAILS

### NI Number

You must give us your National Insurance Number. This can be found on your payslip. This number must be in the right format. e.g.

ZZ123456Z or  
ZZ 123456 Z or  
ZZ 12 34 56 Z



“ WELCOME TO SALARY-PLUS ”

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### Personal details

What type of employment are you currently in?

- Permanent
- Fixed Term
- Temporary

If you are in Fixed Term Employment, how much time do you have remaining on your contract?

12-18  Months

How long have you been working for your Company?

- 12 or more Months
- 6 to 12 Months
- Upto 6 Months

Are you responsible for any children under 16?

- Yes
- No



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How often are you paid?



Gross Pay:

£  per month

Contracted Hours:

per week.

If you are unsure of your contracted hours of employment please speak to your HR Representative.

Tax Code:

e.g. 454L

Payroll Number:

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Please select a product:



For help with journey planning, please visit [Traveline](#) or call them on 0871 200 22 33.

trent barton - derby



Choose

Arriva



Choose

First



Choose

Nottingham City Transport



Choose

### CALCULATOR

#### Salary

Basic	£2,000.00 per month
Estimated Net Pay	£1,530.32 per month

**Before the tax saving, my choices will cost**

Green Travel	£31.88
--------------	--------

**After the tax saving, my choices will cost**

Green Travel	£22.50
--------------	--------

So your choice of £31.88 per month will approximately cost £22.50 per month.

Calculations for illustrative purposes only.



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For help with journey planning, please visit [Traveline](#) or call them on 0871 200 22 33.



click [here](#) for travel information for Arriva bus services

In joining the greentravel2work bus scheme, you may select one of the following annual bus service options from each operator:

Select A Location:

Not Selected

Not Selected

Arriva - All Zones

Midlands

North East

North West & Wales

**Scotland West**

Shires & Essex

Southern Counties

Select A Product:

Starting Date (Month):

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### CALCULATOR

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Calculations for illustrative purposes only.





click [here](#) for travel information for Arriva bus services

In joining the greentravel2work bus scheme, you may select one of the following annual bus service options from each operator:

**Select A Location:**

**Select A Product:**

**Starting Date (Month):**

#### Your Saving information:

Your Chosen Option	Arriva Annual Ticket - County Durham
Ticket Price (12 months)	£438.00 (Excluding Scheme Charges)
Gross monthly reduction (inc. all scheme charges)	£37.50
Net monthly reduction	£26.48
<b>Estimate Annual Savings</b>	<b>£132.24</b>

Please note these calculations are for illustrative purposes only.

Net monthly reduction and annual savings may vary depending on your own personal tax position.

#### Product Additional Information:

Map: [Click to see map](#)

Timetable: [Click to see timetable](#)

Description: Please click the map and timetable links for further information on Arriva Services. Please note that Arriva multi journey tickets are not valid on non-local express services, night buses (specific night services, where the route number is prefixed or suffixed with an 'N') and some park and ride schemes. Please check the website for details of exclusions in your region.

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month  
Estimated Net Pay £1,530.32 per month  
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Green Travel £31.88  
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Green Travel £22.50  
So your choice of £31.88 per month will approximately cost £22.50 per month.  
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Thank you for choosing to use SalaryPlus for your Voluntary Benefits.

If more than one tax free scheme is available to you, please click on the relevant tab above and apply as normal.

Don't forget to print your Agreement before you log off.

### Green Travel



 [Green Travel Agreement - Click here to download and print the agreement](#)

### CALCULATOR

#### Salary

Basic	£2,000.00 per month
Estimated Net Pay	£1,530.32 per month

#### Before the tax saving, my choices will cost

Green Travel £69.38

#### After the tax saving, my choices will cost

Green Travel £48.98

So your choice of £69.38 per month will approximately cost £48.98 per month.

Calculations for illustrative purposes only.





- HR will have access to the administration site
- Live management data on scheme participation
- HR are required to approve new applications on a monthly basis – more on this later
- Once the employees application is approved the ticket is dispatched to their home address
- P&MM will contact employees on month 11 of the scheme to advise them to renew

- p&mm source basic client information
  - details of tax office, salary sacrifice history, travel surveys
- p&mm submit details of the scheme to clients' tax office and seek approval;
- p&mm contact all local bus operators in the area to:
  - establish ticket info. and pricing and details for the salaryplus website;
  - develop processes for approval and ticket despatch.
- Multiple ticket options are developed to satisfy the majority of employees commuting requirements
- p&mm build a salaryplus web portal and provide launch material
- Employees are presented with the options along with the prices and savings applicable for each one
- Once selection is made the ticket is issued to the individual

- Unique end-to-end provider of this benefit
- Assistance with local tax office application - a tried and tested process
- All bus company negotiations and payments undertaken by P&MM
- Exclusive Salary Plus application portal
  - Data capture
  - Automated process for amending employee contracts
- P&MM have extensive experience of operating Salary Sacrifice programmes
  - Help desk enquiry line & SMS facility
  - Opportunity to offer other benefits i.e. Cycle 2 Work
- Award winning agency





from **p&mm**  
employee benefits



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